

Navigating Atlas, Reports in Atlas Training – Your School

Tentative Agenda for Your Date

GOALS & INTENDED OUTCOMES

- Services: A full-day Atlas Training with Your Attendee Group
- Intended Outcomes: Your Custom Goals
 - <Hands on experience in the Atlas system
 - Explore the reporting tools in Atlas
 - Build your own toolkit and resources>

TENTATIVE AGENDA

9:00am-11:00am	Navigating Atlas <ul style="list-style-type: none">• Gain hands-on experience touring Atlas• Learn how to add your unit information into the calendar and planner• View the curriculum that has been created by your colleagues• Find resources to support your use of Atlas and your curriculum work
11:00am-11:30am	System Admin Training <ul style="list-style-type: none">• Receive an overview of your role as a system administrator• Learn how to manage teacher accounts and course assignments in Atlas• Understand the yearly archive process that takes place and your role in supporting process
11:30am-12:30pm	Lunch
12:30-2:30pm	Reports in Atlas <ul style="list-style-type: none">• Analyze standards and assessment alignments• Create a scope and sequence report• Search curriculum for key topics and resources
2:30pm-3:00pm	Build Your Own Toolkit, Final Q&A <ul style="list-style-type: none">• Find resources to create your own Atlas Training Toolkit<ul style="list-style-type: none">◦ Atlas Support Tab◦ www.onatlas.com resources• Final Q&A